University Council on Teaching
Minutes
Meeting of December 14, 2004, 12 noon

Present were: Chris Hepburn (chair), Suzanne Barrett, James Gers, Mary Joe Hughes, Larry Ludlow, William Petri, Robin Wood, Alfred Yen, Rita Owens, Ted Gaiser, and Joe Burns.

The meeting opened with a report from the subcommittee dealing with teaching evaluations (James Gers, Mary Joe Hughes, Larry Ludlow, Fred Yen). The subcommittee reported that teaching evaluations will migrate to an online format, with the idea of not significantly changing the substantive content of the evaluations. The subcommittee is still thinking about what time the evaluations should be accessible to students (a period before exams), and how to encourage students to do the evaluations since the students won't be in class when the evaluations are given out. The committee reported that further development of a proposal was under way.

The next item was a report from Rita Owens and Ted Gaiser concerning Academic Technology Enablers for Strategic Initiatives. They presented ideas for increasing the technological support for various university activities, particularly initiatives arising from the strategic planning process. The substance of the presentation was contained in a handout and powerpoint slides, copies of which are circulated with these minutes.

The final item was a proposal for Academic Technology Awards to be given out as part of eTeaching day in May 2005. The substance of the proposal is contained in a handout, a copy of which is circulated with these minutes. No formal action on this proposal was taken.

Respectfully submitted,

Alfred Yen